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Request for Quotations (RFQs)

Supply of Mobile Data collection Devices.

Global Fund Grant Cycle 7: 1 October 2025 – 31 March 2028

Closing date: 26th of June 2026, 16h00: SAST

BID REFERENCE: CCI_GF_0806_01

Note:

- Only email applications will be considered. All applicants must follow the instructions laid out below and submit applications to RFA@ccisa.org.za before the closing date and time indicated above.
- Any relevant queries and or questions to be submitted to TORenquiries@ccisa.org.za not later than the 18th of June 2026 (14h00), and answers to frequently asked questions will be posted on the CCI website www.ccisa.org.za
- **All applications and or enquiries must contain the BID REFERENCE in the subject line.**
- Any changes to this RFA and any related documents or information will be published on the CCI website. Please check the CCI website regularly.

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INTRODUCTION AND BACKGROUND

The South African Global Fund Country Coordinating Mechanism (GF CCM) is responsible for overseeing the implementation of Human Immunodeficiency Virus (HIV) and Tuberculosis (TB) programmes funded by the Global Fund to fight Acquired Immune Deficiency Syndrome (AIDS), TB, and Malaria in the country. The GF CCM determines the content of the programming guided by the submitted South Africa's (SA) Request For Funding (RFF), the National HIV, TB and STI Strategic Plan (2023 – 2028), the modular framework, the budget envelope, and the output and outcome indicators and targets. The GF CCM has selected the Centre for Community Impact (CCI) as one of the Principal Recipients (PRs) that will implement programmes to be funded by the grant in SA from the 1st of October 2025, until 31st of March 2028, a 30-month programme implementation period. The GF CCM determines that a PR should serve as a grants manager, while sub-recipients (SRs) will be the main implementers of the programmes.

PURPOSE

The purpose of this request is to source quotations for mobile data collection devices from suitably experienced and efficient service providers as per the scope of work outlined below. This will enable fully digital (offline-first) data capturing at Sub Recipient (SR) level with secure, field-ready mobile data collection devices, enabling SR teams to capture and sync DHIS2 Tracker data reliably while protecting sensitive Key Populations' information. Centre for Community Impact (CCI) is seeking quotations for service providers that are efficient and effective implementers of the scope of work listed below. Applicants need to show experience in supplying mobile data collection devices in similar projects in the past 5 years.

SCOPE OF WORK

CCI seeks quotations from a suitably experienced and efficient service provider to supply a total of **329 mobile data collection devices** for the Sex Worker (SW) Programme and the Community Led Monitoring (CLM) interventions under the Community Systems Strengthening Programme.

MOBILE DEVICE REQUIREMENTS

The mobile data collection devices must have these minimum, but not limited to, the following specifications:

- RAM ≥ 4GB
- Storage ≥ 32GB
- Screen ≥ 8"
- Android 8+ (or higher)
- 4G/LTE
- Bluetooth 4.0+
- Wi-Fi 2.4/5GHz

The devices must have the following accessories

- A rugged protective cover
- Tempered glass (screen protector)
- Hand/shoulder strap
- Charging cable and plug

Service providers must propose a device/s that meets the minimum specifications as provided above and suitable for field use for a target of 2+ years. Applicants are encouraged to indicate any value-add services that will be provided such as devices warranty and any aftermarket sale services. **The quotations provided must be device specific.**

EXPECTED DELIVERABLES

The expected deliverables are outlined below;

- The service provider must be able to supply a total of 329 mobile data collection devices, including accessories as per the minimum specifications provided in the scope of work **within 14 days of being awarded the tender.**
- The delivery of these devices will be to CCI's Head Office in Pretoria, Gauteng.

QUALIFICATIONS AND EXPERIENCE

- All applicants must have a broad-based black economic empowerment (BBBEE) level one (1) or two (2) or a sworn affidavit for eligible applicants.
 - Bidders will be score based on B-BBEE points calculation as well as overall scoring matrix.
- Applicants must have at least 5 years' experience in supplying mobile data collection devices in similar projects in the past.

EVALUATION PROCESS AND CRITERIA

The evaluation of submissions will be managed by CCI and the appointment of the successful service provider by CCI. The evaluation process will be conducted according to the following stages:

TABLE 5: EVALUATION STAGES

STAGES	EVALUATION PROCESS
FIRST STAGE	Applicants will be screened for completeness and compliance with the ADMINISTRATIVE REQUIREMENTS. All applicants MUST submit ALL the MANDATORY documents below and ALL documents must be CLEARLY LABELLED as indicated in Table 6. Applicants that fail to submit the administrative requirements will not be evaluated further.
SECOND STAGE	This stage assesses the applicants' TECHNICAL COMPETENCE focusing on the ability to fulfil the requirements based on the scope of work and technical specifications required. NB: Bidders must satisfy the 70% minimum threshold for stage 2 to be eligible for stage 3 evaluation.
THIRD STAGE	This stage assesses the FINANCIAL PROPOSAL submitted based on the detailed quotation submitted on a quote comparison principle between suppliers/service providers' proposals received.

THE FIRST STAGE: ADMINISTRATIVE REQUIREMENTS

- Applicants **MUST** submit all the mandatory documents below and all LABELLED as indicated in Table 6 below. Annexure detail and structure are outlined and detailed in Table 5 above.
- **All applications will be screened for completeness and compliance, and only compliant submissions will proceed to the technical evaluation stage.**

TABLE 6: ADMINISTRATIVE COMPLIANCE

ANNEXTURE	DESCRIPTION
Annexure 1 *	BBBEE Certificate or sworn affidavit for eligible service providers.
Annexure 2 *	Signed Declaration of Conflict of Interest - A declaration confirming the absence of any Conflict of

ANNEXTURE	DESCRIPTION
	<i>Interest (COI); or alternatively a declaration stating any existing relationship with CCI employees or Directors. (Refer to COI Form to be completed).</i>
Annexure 3 *	Signed Global Fund Code of Conduct for Suppliers of Services
Annexure 4 *	Proof of CIPC Legal Entity
Annexure 5 *	Valid SARS Tax clearance Certificate
Annexure 6 *	Detailed quotation (BREAKDOWN OF COSTS PER ITEM) Indicate the specification of the proposed device, breakdown of the unit cost per device, total costs and timelines for delivery.
Annexure 7	- List of current and completed projects of similar nature (past 5 years) including value of the project in ZAR - Minimum of three (3) Reference Letters on similar work (within the last 5 years).

Please note:

- Documents marked with an asterisk* are **MANDATORY as applicable**. Documents that are mandatory and not submitted or incorrectly labelled will not proceed to the technical evaluation stage.
- Documents are valid only if obtained /certified within 6 months of the closing date.

THE SECOND STAGE: TECHNICAL EVALUATION

Bidder who has successfully met all the Administrative Evaluation in Stage 1 will be further evaluated in stage 2 to assess their technical evaluation.

TABLE 7: TECHNICAL COMPETENCY EVALUATION

CRITERIA	DESCRIPTION	SCORE WEIGHTING
Mobile Device Requirements	REVIEW OF THE SERVICE PROVIDER'S PRODUCT SPECIFICATIONS RELEVANT TO THE RFQ REQUIREMENTS. 0 points = Does not satisfy the requirement(s). 1 point = Satisfies the requirement with minor reservations. 3 points = Satisfies the requirement fully and or exceeds the requirement. Bidders who satisfy the requirement fully or exceed the requirement will score a maximum of 3 points per specification as indicated below. Maximum is 18 points. - RAM ≥ 4GB - Storage ≥ 32GB - Screen ≥ 8" - Android 8+ (or higher) 4G/LTE - Bluetooth 4.0+	18

Mobile Device Accessories	REVIEW OF THE SERVICE PROVIDER'S PRODUCT ACCESSORIES' SPECIFICATIONS AND OR PROVISION AS RELEVANT TO THE RFQ REQUIREMENTS. 0 points = Does not satisfy the requirement(s). 1 point = Satisfies the requirement with minor reservations. 2 points = Satisfies the requirement fully and or exceeds the requirement. Bidders who satisfy the requirement fully or exceed the requirement will score a maximum of 2 points per specification as indicated below. Maximum is 8 points. - A rugged protective cover - Tempered glass (screen protector) - Hand/shoulder strap - Charging cable and plug	8
Supplier Experience (List of similar projects and references – past 5 years)	REVIEW OF THE SERVICE PROVIDER'S CAPACITY TO DELIVER THE REQUIRED QUANTITIES AND SPECIFICATIONS OF ALL DEVICES AS PER THE RFQ REQUIREMENTS. 0 points = No list submitted, no references. 3 points = List submitted but projects are not relevant to the SOW; 1 reference letter submitted. 5 points = List submitted and some projects are relevant to the SOW but older than 5 years; 2 reference letters submitted but not well aligned to the SOW. 8 points = List submitted and most projects are aligned and relevant to the SOW within 5 years; 2 reference letters submitted and aligned to the TOR. 10 points = List submitted and fully aligned to the SOW within 5 years. 3 reference letters for work done in the past 5 years submitted and all well aligned to the TOR.	10
Value added services	REVIEW OF THE SERVICE PROVIDER'S DETAILED QUOTATION AS RELEVANT TO THE RFQ REQUIREMENTS FOR VALUE ADDED SERVICES. 0 points = Does not satisfy the requirement(s) with major reservations. 2 points = The quotation for mobile data collection devices indicates a warranty but no aftermarket sales services provided. 4 points = The quotation for mobile data collection devices indicates a warranty as well as aftermarket sales services.	4
TOTAL		40
TOTAL TECHNICAL EVALUATION TO ACCOUNT FOR 20% OF OVERALL SCORE		

- Bidders require 70% minimum overall score (28/40) to be further evaluated in stage 3 for Pricing.

THE THIRD STAGE: PRICE EVALUATION

Bidder whom have successfully met all the Administrative and Technical Evaluation on Stage 1 and Stage 2 will be further evaluated in stage 3 (Price). Price review will be calculated using quote comparisons as received. Bidder's quote and costing proposals will be reviewed for accuracy and compared for evaluation, ensuring value for money principles are supported by technical competency to indicate the preferred supplier. Price scoring will be calculated using the formula indicated below in Table 8.

TABLE 8: PRICE EVALUATION

PRICE	SCORE
Shortlisted service providers demonstrate exceptional capability to meet the requirement supported by evidence will be assessed with the Point System. A maximum of 70 points is allocated for price on the following basis: PRICE EVALUATION ASSESSMENT - The calculation formula for price points will be conducted as follows: $PS = (P_{min}/P_t) \times P$ Where: - PS = Price Score - P_t = Price of the tender/offer under evaluation - P_{min} = Lowest acceptable tender/offer. - Points scored will be rounded off to the nearest 2 decimal places - P = Maximum points Example - P = Maximum points to be obtained is 70. - P_t = Price of the tender/offer under evaluation, for example ABC Inc. quoted R520 000.00. - P_{min} = Price of lowest acceptable tender/offer, for example Jane Wesson Inc. quoted R430 000. $PS = (430\ 000/520\ 000) \times 70$ $PS = 57.88 \text{ scored out of 70 for ABC Inc.}$	70%
TOTAL PRICING SCORE OUT OF 70%	70%

B-BBEE POINTS CALCULATION

Calculated as follows:

BBBEE STATUS LEVEL OF CONTRIBUTOR	POINTS
1	20
2	17
3	14
4	11
5	9
6	7
7	5
8	3
Non-compliant Contributor	0

***Score out of 20 total will be average to account for 10% of overall score as per scoring matrix.**

SCORING MATRIX

For applicants who satisfy the pre-qualification criteria and the administrative requirements, the weighting of the overall score is as follows:

SCORING MATRIX	
B-BBEE	10%
Technical Scoring	20%
Price	70%
TOTAL	100%

APPLICATION INSTRUCTIONS

All applicants are required to:

- Only email-submitted applications will be considered.
- Mark their applications with **“Application – MOBILE DEVICES – Name of Organisation – BID Reference Number”** in the email subject line.
- Should the application submission be too big for one email, applicants must submit batches as detailed below until all batches are submitted:
 - “Batch 1 - Application – **MOBILE DEVICES** – Name of Organisation – BID Reference Number”
 - “Batch 2 - Application – **MOBILE DEVICES** – Name of Organisation – BID Reference Number”

AWARDING OF CONTRACT

Additional information linked to the Scope of Work are listed below:

- The Service Provider/s who are selected could undergo a further organisational assessment by CCI, which could lead to disqualification. The Evaluation Committee reserves the right to request the Service Provider to clarify any part of the submission.
- CCI is not bound to accept the lowest or any proposal.
- The Evaluation Committee may, entirely at its discretion, decide to:
 - Award contracts for particular sections of the scope of work, but invite new proposals for other sections of the work
 - Delay the awarding of contracts for certain sections of the scope of work (considering, among others, the timing of funding availability)
- These Terms of Reference do not commit CCI to award, nor does it commit CCI to pay any cost incurred in the submission of the proposal, or in making necessary studies or designs for the preparation thereof, nor procure or contract for services or supplies. Further, no reimbursable cost may be incurred in anticipation of a contract award.

KEY DATES

The deadline for the submission of a fully completed application, including all relevant attachments, is the 26th of June 2026 (16h00: SAST). The key dates for the application process are shown in the table below.

STAGE	DATE / PERIOD
1. Publication of the Request for Applications	8 th of June 2026
2. Deadline for questions and request for information. Such must be directed to TORenquiries@ccisa.org.za	18 th of June 2026 (14:00 SAST)
3. Deadline for submitting applications. No late applications will be accepted. RFA@ccisa.org.za	26 th of June 2026 (16:00 SAST)
4. Evaluation period (indicative) during which additional details may be requested.	29 th to 3 rd July 2026
5. Appointment of Service provider (Indicative)	6 th of July 2026