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Request for Proposal (RFP)

Terms of Reference (ToR)

Appointment of a service provider to conduct district-level sensitisation and action planning workshops to strengthen male engagement and social cohesion to lead community dialogues on Human Rights and Gender

Global Fund Grant Cycle 7: 1 October 2025 – 31 March 2028

Closing date: 5th of April 2026, 16h00: SAST

BID REFERENCE: CCI_GF_2303_02

Note:

- Only email applications will be considered. All applicants must follow the instructions laid out below and submit applications to RFA@ccisa.org.za before the closing date and time indicated above.
- Any relevant queries and or questions to be submitted to TORenquiries@ccisa.org.za not later than the **1st of April 2026 (14h00)**, and answers to frequently asked questions will be posted on the CCI website www.ccisa.org.za
- **All applications and or enquiries must contain the BID REFERENCE in the subject line.**
- Any changes to this RFA and any related documents or information will be published on the CCI website. Please check the CCI website regularly.

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INTRODUCTION AND BACKGROUND

The South African Global Fund Country Coordinating Mechanism (GF CCM) is responsible for overseeing the implementation of Human Immunodeficiency Virus (HIV) and Tuberculosis (TB) programmes funded by the Global Fund to fight Acquired Immune Deficiency Syndrome (AIDS), TB, and Malaria in the country. The GF CCM determines the content of the programming guided by the submitted South Africa's (SA) Request For Funding (RFF), the National HIV, TB and STI Strategic Plan (2023 – 2028), the modular framework, the budget envelope, and the output and outcome indicators and targets. The GF CCM has selected the Centre for Community Impact (CCI) as one of the Principal Recipients (PRs) that are now leading implementation of programmes funded by the grant in SA, effective from the 1st of October 2025, until 31st of March 2028, a 30-month programme implementation period, referred to as Grant Cycle 7 (GC7). The GF CCM decided that a PR should serve as a grants manager, while sub-recipients (SRs) are the main implementers of the programmes.

CCI is the lead PR implementing the Prevention Package for Sex Workers, their Children, their Clients and Other Sexual Partners program in 8 provinces in South Africa. The organisation is also leading the implementation of the Reducing Human Rights-related Barriers to HIV/TB services in the Country as well as coordinating Community Systems Strengthening interventions in North West, Free State and Mpumalanga Provinces. CCI is the sole PR that facilitates implementation of Community Led Monitoring across all the 31 GF supported Districts accordingly and CCI is leading on Reducing Human Rights-related Barriers to HIV/TB Services.

PROGRAMME OVERVIEW

The HRG programme aims to reduce human rights violations including stigma, discrimination, prejudice, gender-based violence, gender inequality and general violence against key and vulnerable populations that prevents them from accessing HIV prevention and response health services. These aims align and integrate with all four goals, especially Goal 1 of the National Strategic Plan on HIV, TB, and STIs (2023–2028); to adopt rights-based measures to remove social and structural barriers, including human rights barriers, affecting all populations in order to accelerate prevention and provide treatment, care and adherence support for all, to end AIDS, TB and STIs. The NSP for HIV, TB, and STIs 2023-2028 recognises that, despite South Africa being globally recognised for its positioning and response to human rights, there are still important gaps to close with regard to the full implementation of the human rights agenda, particularly for key and vulnerable populations. Ultimately, all interventions support the goals of the NSP to adopt human rights-based measures to remove social and structural barriers, including human rights barriers, to all populations - leaving no-one behind – in order to accelerate prevention and provide treatment, care and adherence support for all, to end AIDS, TB and STIs.

The Human Rights Programme consists of eight focus areas designed to eliminate human rights barriers that limit access to HIV and TB services for key and vulnerable populations as set out below:



CCI is implementing the HRG Program in 31 Global Fund Districts listed below:

TABLE 1: LIST OF HUMAN RIGHTS AND GENDER (HRG) ADVOCACY PRIORITY GLOBAL FUND GC7 DISTRICTS

PROVINCE	DISTRICT (S)
Eastern Cape	1. OR Tambo 2. Buffalo City 3. Alfred Nzo 4. Amathole 5. Nelson Mandela Bay Metro
Free State	6. Mangaung 7. Lejweleputswa 8. Thabo Mofutsayane
Gauteng	9. City of Johannesburg 10. Ekurhuleni 11. Sedibeng 12. Westrand
KwaZulu-Natal	13. eThekweni 14. Umgungundlovu 15. Umkhanyakude 16. Uthungulu (King Cetshwayo) 17. Ugu 18. uThukela 19. Ilembe 20. Zululand
Limpopo	21. Capricorn 22. Mopani 23. Vhembe 24. Waterberg 25. Sekhukhune
Mpumalanga	26. Gert Sibande
Northern Cape	27. Frances Baard
North West	28. Bojanala Platinum
Western Cape	29. City of Cape Town 30. Eden 31. Garden Route

PROGRAMME OUTCOMES

The expected outcomes of the programme include:

- Reduced stigma, discrimination, and violence against key and vulnerable populations.
- Stronger collaboration among civil society, government, and health sectors to advance human rights and legal reform.
- Increased awareness and understanding of human rights, HIV, TB, and gender issues.
- Improved legal and policy protections for affected populations.
- Decreased gender inequality and gender-based violence.
- More inclusive and non-discriminatory health and law enforcement services.

It is against this background that CCI seeks to appoint a qualified service provider to conduct district-level dialogues to strengthen structured engagement with men to lead as male champions in conducting community dialogues that address human rights and gender barriers to accessing and utilizing HIV/TB health services.

SCOPE OF WORK

The service provider is expected to conduct district-level dialogues to strengthen structured engagements with men at district and community levels. This intervention seeks to capacitate and support champions to develop plan on how they will lead activities including community dialogues that address GBV, HIV-related stigma, family wellbeing, positive parenting, social cohesion, and support key and vulnerable population's uptake of HIV services.

This consultancy supports one of the key activities in Programme Area 7 of the Human Rights and Gender Programme, which focuses on 'Reducing HIV-related gender discrimination, harmful gender norms and violence against women and girls in all their diversity'. Persistent harmful gender norms, toxic masculinities, stigma, and weak male engagement in GBV prevention and response continue to undermine South Africa's progress towards the 95-95-95 targets, increase vulnerability to GBV, and weaken family and community cohesion.

CCI has a long-standing track record of implementing evidence-informed male engagement programming through the Brothers for Life (BFL) social movement and intends to use this structured engagement manual to conduct district-level male engagement workshops within the 31 HRG priority districts; that aim to promote positive masculinities, family-centred approaches, health-seeking behaviours and non-violence.

The service provider will provide technical assistance to strengthen structured engagement with men in their diversity, district and community-level leaders, men's forum and include key multi-sectoral community stakeholders that collaborate in building social cohesion; while mobilising male champions to lead community dialogues that address GBV, HIV-related stigma, family wellbeing, positive parenting, social cohesion, and men's uptake of HIV services.

PURPOSE AND OBJECTIVES OF THE PROJECT

The service provider will design, facilitate and document district-level male engagement sensitisation workshops using CCI's Brothers for Life structured manual in order to:

- Capacitate men as enablers of social cohesion, allies in reducing stigma and violence, and critical actors in supporting equitable access to services for key and vulnerable populations (KVPs) in HIV/TB and STI prevention and response for improved access to, and uptake of, HIV prevention, testing, treatment and care services;
- Address harmful gender norms and toxic masculinities; and
- Contribute to achieving the 95-95-95 targets across all community settings targeting men.

KEY TASKS

The below key tasks are required to be provided by the service provider:

1. Conduct desk review of district-level needs assessments to identify gaps, risks and opportunities within existing male engagement, GBV prevention and response and HIV-related programming. Develop a database of men's fora and leaders who can lead facilitate, lead and influence activities that build social cohesion, positive parenting, reduce toxic masculinities and strengthen family and community supportive systems for healthier living, health services access and uptake.
2. Identify male champions who can lead community mobilisation, sensitisation sessions and dialogues with men, decision-makers, and cultural leaders; positioning men as agents of positive social change.
3. Facilitate 31 district men's sensitisation workshops over 2 days using the Brothers' for Life manual as a key resource and:
 - Align contextual content with recommendations in the Provincial Human Rights Charters, Stigma Index 2.0. findings the BBS Lite (2024) findings and other relevant evidence and policy resources.
 - Include content on challenging toxic masculinities and harmful gender norms; social cohesion and community accountability; diverse Men's health-seeking behaviour and HIV service uptake; HRV and GBV prevention, response and referral pathways in supporting HIV prevention and response.

- Develop district-specific action plans with strategies to strengthen family-focused approaches, positive parenting practices, and social cohesion initiatives that reinforce non-violence and shared responsibility.
4. Generate evidence, learning and recommendations in district-level reports; to inform adaptive programming, systems strengthening and policy advocacy within the GC7 HRG Programme.

METHODOLOGICAL APPROACH

The service provider will apply an evidence-informed, participatory and human rights-based approach grounded in:

- Social Ecological Model;
- Positive masculinities and family-centred frameworks;
- Stigma reduction and rights-based programming;
- Community dialogue and participatory learning methodologies.

IMPORTANT

Value-Add Proposal - The **service provider** should demonstrate exceptional value-add beyond core requirements in the proposal, approach and implementation planning that demonstrates contribution to programme quality and outcomes.

PROJECT DELIVERABLES AND TIMELINES

The assignment shall be completed within **120 non-consecutive project days** from **April 2026 to March 2027**. The successful service provider will be responsible for the following tasks and deliverables within the timelines indicated:

FOCUS AREA	KEY ACTIVITY	DELIVERABLES	TIMELINES
1. Planning, Preparation and Stakeholder Engagement	• Submit an inception report and detailed workplan aligned to the activity timelines. • Conduct a desktop rapid assessment to identify district-level existing Men's Sector platforms and assess opportunities for building social cohesion and strengthened referral for HIV/TB/STI health prevention and response services uptake. • Develop a database of men's fora and leaders who can lead facilitate and influence activities that build social cohesion, positive parenting, reduce toxic masculinities and strengthen family and community supportive systems for healthier living, health services access and uptake.	• Comprehensive Inception Report. • Updated Workshop implementation and Training Plans • Desktop rapid assessment report • Draft workshop agenda • Draft Men's Leaders and Fora Database.	30 April 2026

FOCUS AREA	KEY ACTIVITY	DELIVERABLES	TIMELINES
2. Facilitation of District-Level Men's Dialogues	Facilitate 31 structured Men's Sensitisation and Action Planning Workshops across the 31 Global Fund districts. Apply Brothers for Life evidence-informed methodologies for engaging Men through capacity building and sensitisation focusing on: - Challenging toxic masculinities and harmful gender norms; - Social cohesion, community accountability and support systems; - Diverse Men's health-seeking behaviour and HIV service uptake; - HRV and GBV prevention, response, and referral pathways. - Support identification and strengthening of Male Champions and Men's Sector leadership.	- Finalise list of attendees with District contact persons. 31 Men's Sensitisation and Action Planning Workshops held - Produce 31 district-level workshop reports documenting: - Key dialogue outcomes; - Identified gaps and barriers; - Recommended strategies to strengthen male engagement and HIV outcomes.	30 December 2026
3. Reporting and Knowledge Products	Consolidate learnings across districts to inform programme improvement and advocacy.	Consolidated Dialogues report - consolidate learning across districts to inform programme improvement and advocacy.	31 March 2027

DURATION

The project is expected to run for 120 days between April 2026 to March 2027.

Timelines

Implementation and deliverables dates shall be based on the agreed-upon timelines at the inception meeting with the service provider. The service provider shall submit an inception report with a final detailed workplan agreed upon at the inception meeting.

Payment

Payment will be made according to an agreed payment schedule and upon approved deliverables submitted.

Review of contracting agreements

The timeframe of this consultancy falls over more than one year cycle as per Global Fund implementation arrangements, commonly referred to as Year 1, Year 2 and Year 3 of the grant. The continuation of services will be reviewed annually and only renewable based on satisfactory deliverables met timely. The timeframe for annual review will be discussed and drafted as part of appointment and formal agreements. If performance is non-satisfactory – the contracting agreements can be terminated by CCI.

REPORTING AND SUPERVISION

The Contracted Service provider will report to the CCI Human Rights and Gender Technical Lead or designated focal point.

REQUIRED QUALIFICATIONS AND EXPERIENCE

The service provider should have the following minimum qualifications and experience in their team of facilitators:

- Minimum Bachelor's Degree in Social Sciences, Development Studies, Gender Studies, Public Health, Social Work or related field of all team members of the service provider.
- Minimum 10 years proven experience facilitating social cohesion, male engagement and men-championing-change dialogues for key and priority population groups and/or in community development workshop settings.
- Knowledge of the South African local context related to this consultancy.
- Demonstrated experience facilitating structured male dialogues, community mobilisation, sensitisation and capacity building.
- Proven knowledge of Brothers for Life or similar evidence-informed male engagement models.
- Strong understanding of GBV, harmful gender norms, stigma, and human rights-based approaches.
- Experience working with multi-disciplinary and multi-sectoral community structures including civil society and community leaders.
- Have strong inter-personal communication skills.
- Have excellent participatory training, presentation, facilitation, writing and communication skills.
- Recently undertaken a similar technical assignment (s) would be an added advantage.

INSTITUTIONAL AND LOGISTICAL ARRANGEMENTS FOR THE SERVICE PROVIDER

- i. CCI will provide full conferencing (venue hire and catering), travel and accommodation for all Service Providers and participants. The Service Provider should not include in their quotation.
- ii. CCI will cover printing costs for all the workshop stationery and handouts. The service provider should not include these in their quote but the selected Service Provider will be requested to submit a full list with final quantities for CCI to approve after the inception meeting.
- iii. The service provider should negotiate and confirm training dates and other meeting dates with the CCI team and advise CCI timely to ensure timeous planning and coordination by CCI.
- iv. The service provider is expected to provide their own work tools (laptop, cell phone, airtime /data, and other basic work tools related to the activity).
- v. Payment will be made per agreed milestones after submission and approval of deliverables and according to the agreed payment schedules.

IMPORTANT: This project /assignment will be considered successfully completed after submission and approval of final products /deliverables /milestones.

PROPOSAL SUBMISSION REQUIREMENTS

Interested applicants can apply as a company or a team; and are invited to submit a proposal consisting of all administrative requirements (**see annexures required**) including the following:

- Technical proposal (max 3 pages) outlining the applicant's understanding of the assignment, approach and methodology. Include a work plan and timeline detailing key activities and deliverables. Include a clear value-add proposal that will contribute to quality, efficiencies, effectiveness and the sustainable outcomes of the activity.
- Profiles (CVs) of facilitators, including their qualifications and relevant experience to this scope of work.
- List of previous similar work conducted in the past ten (10) years.
- At least Two (2) reports of previous similar work done within the past five (5) years.
- Three (3) references from past clients.
- Financial proposal including daily rate and total cost (in ZAR).

EVALUATION PROCESS AND CRITERIA

The evaluation of submissions and the appointment of the successful service provider will be managed by CCI. The evaluation process will be conducted according to the following stages:

THE FIRST STAGE:

- This stage assesses compliance with **ADMINISTRATIVE REQUIREMENTS**.
- All applicants **MUST** submit all the mandatory documents that are applicable to a company or a team, and all submissions must be **LABELLED** as indicated in Table 2 below.
- Applicants who fail to submit the applicable administrative requirements will not be evaluated further.

THE SECOND STAGE:

- This stage of the evaluation process assesses **TECHNICAL COMPETENCE** focusing on the ability to fulfil the requirements based on the scope of work.
- Proposal quality, experience, and methodology. Supporting documents will be scored. The technical evaluation breakdown is outlined in Table 3.

THE THIRD STAGE:

- This final stage will evaluate the cost-effectiveness and value for money aspects of all proposals. Professional fees should be within the available budget for the activity. Proposals will be scored, within effectiveness and efficiency of the cheapest maximum score and highest technical quality.
- **NOTE:** *CCI is not obligated to prioritise costing over technical integrity of the applicant, and as such will not automatically select the lowest application.*

SCORING MATRIX

SCORING MATRIX	
Technical Evaluation Score	70%
Price	30%
TOTAL	100%

THE FIRST STAGE: ADMINISTRATIVE REQUIREMENTS

Applicants **MUST** submit all the mandatory documents below and all **LABELLED** as indicated in Table 2 below. Applicants that fail to submit the administrative requirements will not be evaluated further.

TABLE 2: ADMINISTRATIVE DOCUMENTATION

ANNEXTURE	DESCRIPTION
Annexure 1 *	Motivation / Cover Letter – ☐ This must show understanding of the assignment and interest in supporting this activity. ☐ (Include reference number and full contact details, dated and signed by the Service Provider).
Annexure 2 *	Declaration of Interest - A declaration confirming the absence of any Conflict of Interest (COI); or alternatively a declaration stating any existing relationship with CCI employees or Directors. (Refer to COI Form to be completed).
Annexure 3 *	Signed Global Fund Code of Conduct for Suppliers of Services
Annexure 4 *	Proof of CIPC Legal Entity <i>(If applying as a company otherwise N/A if applying as an individual)</i>
Annexure 5 *	Valid SARS Tax clearance Certificate <i>(If applying as a company otherwise N/A if applying as an individual)</i>
Annexure 6 *	VAT Registration Certificate <i>(If applying as a company otherwise N/A if applying as an individual)</i>
Annexure 7 *	Valid B-BBEE certificate/Sworn Affidavit <i>(If applying as a company otherwise N/A if applying as an individual)</i>

ANNEXTURE	DESCRIPTION
Annexure 8 *	List of the Project Team with abridged CVs and their roles and responsibilities in the Project
Annexure 9 *	Technical Proposal, Implementation Plan and Value-Add Proposal Outlining approach, methodology, implementation plan as guided by the scope of work and details of Value-add Proposal (3-pages)
Annexure 10 *	Detailed cost proposal - Professional fees (daily rate) including communication (1-page). REFER TO THE PRICING SCHEDULE TEMPLATE BELOW.
Annexure 11 *	- List of current and completed assignments (past 10 years) – 1 Page. - Minimum of three (3) Reference Letters on similar work (within the last 5 years). - Minimum of two (2) reports of similar work done in the past five (5) years.

Please note:

- Documents marked with asterisk* are **MANDATORY AS APPLICABLE.**
- Documents are valid only if obtained /certified within 3 months of the closing date.

PRICING SCHEDULE TEMPLATE

NB: All bidders are required to complete the pricing schedule as per the format below as this will be used for evaluation purposes:

Deliverable	Description	Unit (e.g Days)	Cost (e.g. Daily Rate)	Total (ZAR)
PLANNING, PREPARATION AND STAKEHOLDER ENGAGEMENT	Inception meetings, consultation meetings, desk review, stakeholder consultations and periodic reporting.			
DISTRICT-LEVEL WORKSHOPS	Conduct 31 Men's Sensitisation and Action Planning Workshops			
REPORTS AND KNOWLEDGE MANAGEMENT	31 District and 1 Consolidated Reports (summarizing the training sessions, including attendance, key outcomes, feedback from participants and recommendation from participants).			
TOTAL				

THE SECOND STAGE: TECHNICAL EVALUATION SCORING MATRIX

TABLE 3: TECHNICAL EVALUATION

CRITERIA	DESCRIPTION	SCORE WEIGHTING
Motivation / Cover Letter	MOTIVATION LETTER WITH FULL CONTACT DETAILS, DATED, AND SIGNED. 0 points = No motivation letter submitted 3 points = Motivation letter submitted with major reservations. No contact details; not dated; not signed and content is not justifying interest in providing the service. 6 points = Motivation letter submitted with minor reservations. Has contact details; it is not dated and/or not signed, but it is on a letter head and content justifies that the service provider is suitable and interested in providing the service. 10 points = Motivation letter submitted with no reservations. Has contact details; it is dated; it is signed and it is on a letter head or written as a formal letter; and content justifies that the service provider is highly interested in providing the services.	10
Technical Proposal and Implementation Plan	DETAILED PROPOSAL AND SCOPE OF WORK THAT DESCRIBES THE TRAINING APPROACH, METHODOLOGY AND CLEAR DEMONSTRATION OF THE AND IMPLEMENTATION PLAN. 0 points = No technical proposal submitted. 10 points = Satisfies the requirement with major reservations. Training approach not aligned to the scope of work, unclear methodology that does not fully describe the full scope on how the activity will be implemented and no implementation plan as per the requirements of the TOR. 20 points = Satisfies the requirement partially with some reservations regarding clear conceptual approach, some irrelevant methodology not fully explained and unclear implementation plan that does not fully detail processes and responsible persons working together to implement the tasks in the scope of work. 30 points = Satisfies the requirement. Service provider demonstrated satisfactory conceptual clarity and approach that substantially aligns with the scope of work. The methodology and scope of work is explained with minimal vague and unclear details. The implementation plan lacks some crucial information. 40 points = Satisfies the requirement with additional benefits. The service provider demonstrated clear understanding of the scope of work and provided a comprehensive technical proposal with clear conceptual approach, that flows logically, detailed methodology and fully detailed implementation plan with all details on key activities, milestones, responsible persons, timelines.	40

CRITERIA	DESCRIPTION	SCORE WEIGHTING
Technical Expertise	CURRICULUM VITAE (CV) OF THE PROPOSED PROJECT TEAM (REVIEW QUALIFICATIONS AND RELEVANCE TO THE EXPERIENCE REQUIRED IN THE TOR) • 0 points = No CVs submitted. • 3 points = Satisfies the requirement with major reservations regarding the relevance of the qualifications and experience of the team's ability to meet the requirements of the scope of work, with little or no evidence to support the response. • 5 points = Satisfies the requirement partially. Some team members have Higher National Diploma and 5 to 8 years of experience doing related work though not quite similar. Team unable to implement this work in teams thereby prolonging implementation according to the SOW requirements. • 8 points = All team members have minimum Bachelor's Degree relevant to the requirements in the SOW and 8 years' experience doing similar work. Team can be divided to implement activity concurrently. • 10 points = Satisfies the requirement with additional benefits fully and exceptionally. Team members have Master Degree or higher qualifications and extensive experience of more than 10 years doing similar work in different settings. The service provider demonstrates adequate team abilities to meet the requirements of the scope for work. All team members' qualifications and experience are adequate and will add value to ensure full capability to fully conceptualise, implemented and document all aspects of this activity. Response identifies factors that demonstrate added value, with evidence to support the response fully without any reservations. All team members are able to implement the activity concurrently.	10
Past and or present Project list (10 years) and three references in past 5 years	LIST OF PREVIOUS PROJECTS AND REFERENCES • 0 points = No list submitted, no references. • 3 points = List submitted but projects not relevant to the SOW; 1 reference letter submitted. • 5 points = List submitted and some projects are relevant to the SOW but older than 10 years; 2 reference letters submitted but not well aligned to the SOW. • 8 points = List submitted and most projects are aligned and relevant to the SOW within 10 years; 2 reference letters submitted and aligned to the TOR. • 10 points = Satisfies the requirement with additional benefits fully and exceptionally. List is fully aligned and shows exceptional examples of doing similar work with some projects more recently completed within 5 years. Three reference letters for work done in the past 5 years submitted and all well aligned to the TOR.	10

CRITERIA	DESCRIPTION	SCORE WEIGHTING
Project reporting experience	MINIMUM TWO (2) SAMPLES OF PREVIOUS WORK AND OR REPORTS SIMILAR TO THIS ASSIGNMENT • 0 points = No previous work and/or reports submitted. • 3 points = 1 report and/or previous work submitted but not relevant to the scope of work. • 5 points = 1 report an/or previous work submitted and relevant to the SOW but older than 10 years. • 10 points = 2 reports and/or previous work fully relevant to the SOW and within 10 years	10
Value-add Proposal	VALUE-ADD PROPOSAL Extent to which the proposal demonstrates exceptional value-add beyond core requirements through its technical proposal, approach, and contribution to programme quality and outcomes (these could include Use of existing tools or curricula, leveraging of partnerships, additional outputs or extended reach without increased cost etc.): • 0 points = No clear Value-Add. Proposal offers no clear value-add beyond core requirements. The proposal is generic, compliance-focused, and does not demonstrate additional contribution, innovation, or strategic enhancement. • 5 points = Limited value-add. Proposal shows minimal value-add beyond the basic TOR. The proposition largely mirrors required activities, with limited differentiation, innovation, or added benefit to programme quality or outcomes. • 10 points = Adequate or partial value-add. Proposal meets core requirements and includes some value-add, but this is limited in scope or depth and may lead to additional costs to CCI. Additional elements are relevant but not well articulated. • 15 points = Very strong value-add. Proposal offers clear and meaningful value-add that enhances delivery and outcomes. The proposition includes strong complementary elements (e.g. developing databases that will be key reference, supportive learning plans, improved coordination, or sustainability considerations) that add significant value beyond core requirements. • 20 points = exceptional value-add. Proposal presents a highly compelling value-add proposition that significantly strengthens programme quality, reach, sustainability, or impact. Demonstrates innovation, strong strategic insight, and additional benefits that go well beyond the TOR, without compromising focus. Clear evidence of leadership, systems thinking, and long-term contribution.	20
TOTAL		100
TOTAL TECHNICAL EVALUATION TO BE AVERAGED OUT OF 70%		

THE THIRD STAGE: PRICE EVALUATION

Bidder whom have successfully met all the Administrative and Technical Evaluation on Stage 1 and Stage 2 will be further evaluated in stage 3 (Price). Price scoring will be calculated using the formula indicated below in Table 4.

TABLE 4: PRICE EVALUATION

PRICE	SCORE (MAX 30%)
Shortlisted service providers demonstrate exceptional capability to meet the requirement supported by evidence will be assessed with the 70/30 Point System. A maximum of 30 points is allocated for price on the following basis: PRICE EVALUATION ASSESSMENT - The calculation formula for price points will be conducted as follows: $PS = (P_{min}/P_t) \times P$ Where: - PS = Price Score - Pt = Price of the tender/offer under evaluation - Pmin = Lowest acceptable tender/offer. - Points scored will be rounded off to the nearest 2 decimal places - P = Maximum points Example - P = Maximum points to be obtained is 30. - Pt = Price of the tender/offer under evaluation, for example ABC Inc. quoted R520 000.00. - Pmin = Price of lowest acceptable tender/offer, for example Jane Wesson Inc. quoted R430 000. $PS = (430\,000/520\,000) \times 30$ $PS = 24.81 \text{ scored out of 30 for ABC Inc.}$	30%
TOTAL PRICING SCORE OUT OF 30%	30%

APPLICATION INSTRUCTIONS

All applicants are required to:

- Only email-submitted applications will be considered.
- Mark their applications with **“Application – Men’s District-level Workshops – Name of provider – BID Reference Number”** in the email subject line.
- Should the application submission be too big for one email, applicants must submit batches as detailed below until all batches are submitted:
 - “Batch 1 - Application – Men’s District-level Workshops – Name of Provider – BID Reference Number”
 - “Batch 2 - Application – Men’s District-level Workshops – Name of Provider – BID Reference Number”

KEY DATES

The deadline for the submission of a fully completed application, including all relevant attachments, is the 5th of April 2026 (16h00: SAST). The key dates for the application process are shown in the table below.

STAGE	DATE / PERIOD
1. Publication of the Request for Applications	23 March 2026
2. Deadline for questions and request for information. Such must be directed to TORenquiries@ccisa.org.za	1 April 2026 (14h00: SAST)
3. Deadline for submitting applications. No late applications will be accepted. RFA@ccisa.org.za	5 April 2026 (16h00: SAST)
4. Evaluation period (indicative) during which additional details may be requested.	6 - 10 April 2026
5. Appointment of Service provider (Indicative)	20 April 2026