



**PHYSICAL ADDRESS:**

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90 Florence Ribeiro Avenue  
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Pretoria, 0181

**Request for Applications (RFA)  
Terms of Reference (ToR)**

**Appointment of Service Provider who will delivery and supply Harm  
Reduction Packs, for the Sex Worker Programme for cliental.**

**Global Fund Grant Cycle 7: 1 October 2025 – 31 March 2028**

**Closing date: 5<sup>th</sup> of December 2025, 16h00: SAST**

**BID REFERENCE: CCI\_GF\_2111\_05**

**Note:**

- Only email applications will be considered. All applicants must follow the instructions laid out below and submit applications to [RFA@ccisa.org.za](mailto:RFA@ccisa.org.za) before the closing date and time indicated above.
- Any relevant queries and or questions to be submitted to [TOEnquiries@ccisa.org.za](mailto:TOEnquiries@ccisa.org.za) not later than the 3<sup>rd</sup> of December 2025 (14h00), and answers to frequently asked questions will be posted on the CCI website [www.ccisa.org.za](http://www.ccisa.org.za)
- **All applications and or enquiries must contain the BID REFERENCE in the subject line.**
- Any changes to this RFA and any related documents or information will be published on the CCI website. Please check the CCI website regularly.

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## INTRODUCTION AND BACKGROUND

The South African Global Fund Country Coordinating Mechanism (GF CCM) is responsible for overseeing the implementation of Human Immunodeficiency Virus (HIV) and Tuberculosis (TB) programmes funded by the Global Fund to fight Acquired Immune Deficiency Syndrome (AIDS), TB, and Malaria in the country. The GF CCM determines the content of the programming guided by the submitted South Africa's (SA) Request For Funding (RFF), the National HIV, TB and STI Strategic Plan (2023 – 2028), the modular framework, the budget envelope, and the output and outcome indicators and targets.

The GF CCM has selected the Centre for Community Impact (CCI) as one of the Principal Recipients (PRs) that will implement programmes to be funded by the grant in SA from the 1st of October 2025, until 31st of March 2028, a 30-month programme implementation period. The GF CCM decided that a PR should serve as a grants manager, while sub-recipients (SRs) will be the main implementers of the programmes. CCI therefore, invites service providers or other qualifying providers experienced in the provision of harm reduction packs critical in the implementation of Prevention Programmes for Sex Workers (SWP), their Clients and Other Sexual Partners.

## SEX WORKER PROGRAMME OVERVIEW

This call for applications seeks to identify service providers who are efficient and effective implementers of the scope of work listed below. Applicants need to have implemented similar projects in the past. The specific scope of work is detailed within this document.

## BACKGROUND

### Disease Burden amongst Sex Workers

Sex workers (SWs) in SA remain a key population in the national HIV response, as outlined in the National Strategic Plan (NSP) 2023 - 2028. Recent estimates suggest that the number of female, male, and transgender SWs ranges from 132,000 to 182,000, with an intermediate estimate of 153,000. Adolescent SWs (aged 15–19) are estimated at nearly 5,000, with over 1,300 in Global Fund priority districts. In 2025, HIV prevalence among FSWs is projected to be 56.0%, with 96.1% of FSWs living with HIV and diagnosed. ART coverage is estimated at 72.8%, and 19.2% PrEP coverage among FSWs (Thembisa 4.8 model, 2025). In addition to HIV, FSWs in South Africa experience high rates of other STIs. The high prevalence of STIs among SWs in South Africa underscores the need for comprehensive sexual and reproductive health services tailored to this population. South Africa has one of the highest TB burdens globally, with an estimated 154,348 undiagnosed TB cases, 68% of whom are people living with HIV (PLHIV). SWs, along with men who have sex with men (MSM) and transgender individuals, have higher TB rates than the national average. Integrating TB services into SW programmes is essential for effective TB control.

Furthermore, mental health, substance use and drug use challenges are highly prevalent among SWs as well as high levels of gender based violence and human rights violations accordingly. A study in Soweto found that 53.8% of SWs were exposed to physical or sexual violence by intimate partners in the past year, with 46.8% perpetrated by clients and 18.5% by police.

Additionally, FSWs, particularly those living with HIV, are at increased risk of cervical cancer. A study found that 42% of HIV-positive female SWs had high-risk pap smear tests indicating precancerous cervical lesions. However, screening uptake remains low, with only 4% of SWs having ever been screened.

### Programme Response and Strategic Direction

The Global Fund-supported Sex Worker Programme in South Africa has evolved to provide a comprehensive package of services, including HIV testing, ART, PrEP, TB and STI screening, mental health support, and gender-based violence services. By 2019–2022, a solid foundation had been laid through the district saturation model in 14 GF supported districts. The GC6 grant 2022–2025 grant cycle expanded coverage to 16 districts and the current GC7 grant (2025–2028) will scale up the programme to 18 districts by including the City of Johannesburg and City of Cape Town respectively. The programme aims to achieve 95% saturation in 18 districts, reaching an estimated 193,537 SWs with CORE and LAYERED peer-led services. Peer-led interventions, community-based microplanning, and integration of non-communicable diseases (NCDs) are key strategies. The programme also focuses on addressing the needs of SWs who are parents, including child health services and parenting support. Additionally, guidelines

for supporting minors who sell sex were developed and will be piloted. (aids.org.za).

While significant progress has been made in addressing the health and rights of SWs in South Africa, challenges remain, particularly in mental health, violence prevention, and access to screening services. Continued investment in comprehensive, human rights-based programmes is essential to reduce HIV transmission and improve the well-being of SWs.

## PROGRAMME DESIGN

The Sex Work Programme aims to improve the health and wellness of SWs in SA and the envisaged outcomes are:

1. Prevent new infections of HIV, STIs and TB amongst SWs.
2. Improved 95-95-95 health outcomes for SWs, clients, and sexual partners through combination prevention approaches.
3. Reduced human rights, social and structural barriers to HIV, STI and TB prevention, care, and impact among SWs.
4. A strengthened health system for the implementation of the National Sex Work Plan (NSWP).

Programme delivery is grounded in community-based, peer-led microplanning and a cohort management approach. Services are provided through fixed sites, satellite and mobile clinics, safe spaces, and virtual platforms. The SW programme will enhance the tailoring of packages for transgender SWs, male SWs, young SWs, and SWs who are parents and, their sexual partners and where appropriate, linkages will be made to the relevant stakeholders.

- For **transgender SWs**, interventions will integrate psychosocial support, and targeted HIV/STI prevention and treatment services, while addressing barriers such as stigma, discrimination, and legal challenges.
- For **male SWs**, the programme will incorporate tailored HIV prevention messaging, mental health support, and harm-reduction interventions, recognising the intersection of sex work, sexual orientation, and masculinity-related stigma.
- For **young SWs**, services will emphasise age-appropriate sexual and reproductive health education, access to contraception, life skills development, and pathways to alternative livelihoods, ensuring protection from violence and exploitation.
- For **SWs who are parents**, the programme will integrate parenting support, child health services, and linkages to social protection programmes, recognising their dual role in sustaining their livelihoods and caring for dependents.

The programme will also target sexual partners of SWs, offering HIV testing, prevention, and treatment services to reduce reinfection risks and promote shared responsibility for health.

Where appropriate, strong linkages will be made to relevant stakeholders—including legal aid providers, social services, mental health professionals, and economic empowerment programmes—to address the broader determinants of health and well-being for SWs and their families.

## PROGRAMME INTERVENTIONS

The programme is comprised of three categories of interventions, namely biomedical, behavioural, and structural as depicted in Table 1 below. Each intervention category is divided into 'core' and 'layered' services and activities. Core services will be provided by the selected programme implementers to all SWs enrolled in the programme. Furthermore, core services may be supplemented with the additional services known as layers. Layered services will be offered and provided to SWs based on their risk assessment profile and their individual needs. These services will be provided by SRs or through referrals to other service providers, such as the Department of Health, Department of Social Development, other NGOs, etc.

**TABLE 1: SWP INTERVENTIONS**

| BIOMEDICAL                                                                                                                                                                                                                                                                                                                                                                                                                        | BEHAVIOURAL                                                                                                                                                                                                                                                                                                                                                        | STRUCTURAL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>CORE</b> <ul style="list-style-type: none"> <li>• Offer of male and female condoms and lubricants,</li> <li>• Offer of HTS for HIV negative SW and those with unknown HIV status,</li> <li>• Risk assessments,</li> <li>• TB screening and STI screening</li> </ul>                                                                                                                                                            | <b>CORE</b> <ul style="list-style-type: none"> <li>• Small groups activities – (PSS, counselling, parenting skills, PrEP./ART, TB adherence, Youth support groups, substance use programs and support)</li> <li>• Harm reduction for SW who inject drugs</li> </ul>                                                                                                | <b>CORE</b> <ul style="list-style-type: none"> <li>• GBV screening and awareness in line with WHO Lives Framework.</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| <b>LAYERS</b> <ul style="list-style-type: none"> <li>• HIV self-screening, pregnancy testing, annual pap smear, emergency contraception</li> <li>• PrEP, ART, monitoring, PMTCT, periodic presumptive treatment for STIs<sup>21</sup>, TB treatment, PEP, hepatitis B screening, mental health services, rectal care cervical cancer and HPV awareness, screening and referrals.</li> <li>• NCD screening and referral</li> </ul> | <b>LAYERS</b> <ul style="list-style-type: none"> <li>• Support for effective PrEP use</li> <li>• Emotional &amp; psychosocial support</li> <li>• Peer-led adherence support</li> <li>• Parenting programmes for SWs who have children.</li> <li>• Teen parenting programme for young women who sell sex</li> <li>• Substance use programmes and support</li> </ul> | <b>LAYERS</b> <ul style="list-style-type: none"> <li>• Dignity packs with menstrual health</li> <li>• Mechanism to report and record human right violations.</li> <li>• Improve SRH service delivery by sensitizing health care workers and strengthening the HTA programme.</li> <li>• Legal services to enhance access to justice.</li> <li>• Violence prevention support</li> <li>• Post-violence care</li> <li>• Interventions for young people who sell sex</li> <li>• Increasing HIV service uptake among clients and non-commercial sex partners</li> </ul> |

## GEOGRAPHICAL COVERAGE

The Sex Worker Programme (SWP), implemented under GC7, strategically targets 18 priority districts across eight provinces in South Africa. These districts were selected based on their high HIV burden, significant sex work activity, and alignment with national and provincial HIV prevention priorities. Five Sub-Recipients (SRs), each in charge of providing services across several provinces and districts, coordinate the program's decentralized implementation model. In order to maintain high-quality service delivery while guaranteeing efficiency, cost-effectiveness, and value for money, this structure is made to correspond with population size estimates (PSE).

Below is a breakdown of the SWP's geographic reach, showing districts and provinces covered in the GC7 period:

**TABLE 2: SWP IMPLEMENTATION ARRANGEMENTS**

| PROVINCE             | DISTRICT                      | PROVINCE             | DISTRICT                 |
|----------------------|-------------------------------|----------------------|--------------------------|
| <b>Gauteng</b>       | City of Johannesburg          | <b>Western Cape</b>  | City of Cape Town        |
|                      | Sedibeng                      | <b>Eastern Cape</b>  | Alfred Nzo               |
|                      | West Rand                     |                      | Amathole                 |
| <b>Limpopo</b>       | Capricorn                     |                      | Buffalo City             |
|                      | Mopani                        |                      | Nelson Mandela Bay Metro |
|                      | Sekhukhune                    | <b>KwaZulu Natal</b> | King Cetshwayo           |
| <b>Free State</b>    | Lejweleputswa - Satellite     |                      | Ugu                      |
|                      | Thabo Mofutsanyane- Satellite |                      | Zululand                 |
| <b>Northern Cape</b> | Frances Baard – Satellite     | <b>North-West</b>    | Bojanala - Satellite     |

## SCOPE OF WORK

This call for applications seeks the services of a suitably qualified company to supply and deliver Harm Reduction Packs which consist of safe injecting equipment, tourniquets and personal sharp containers for utilisation in the Sex Worker Programme across the implementing districts. The detailed scope of work is outlined below and will indicate all requirements and constituents of packs.

## HARM REDUCTION PACK SPECIFICATIONS

A Harm Reduction Pack is regarded as one unit that contains the below items;

- i. Needle and Syringe x 15
- ii. Alcohol Swabs x 115
- iii. Sterile water x 4
- iv. Cookers x 2
- v. Cotton Wool x 2
- vi. Midi bag x 1

Table 2 outlines each product which makes up the Harm Reduction pack as well as required specifications.

**TABLE 2: PRODUCT SPECIFICATIONS PER EACH HARM REDUCTION PACK**

| PRODUCT              | QUANTITY PER PACK | SPECIFICATIONS                                                                                                                                                                                                                                                                                                                                                                                                                             |
|----------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Needles and syringes | 15                | <ul style="list-style-type: none"> <li>29G needle 1ml syringe</li> <li>Plastic</li> <li>Latex free with fixed needles for insulin injecting</li> <li>Nominal Capacity: 0.5ml, 100 units per ml</li> <li>Needle: 29G (0.33mm) x 12.5 - 12.7mm</li> <li><b>Needle Colour to be confirmed</b></li> <li>Single use</li> <li>Sterile path to comply with the latest issue of SANS 1166</li> <li>SABS compliance test to be submitted</li> </ul> |
| Alcohol Swabs        | 15                | <ul style="list-style-type: none"> <li>Individually packed</li> </ul>                                                                                                                                                                                                                                                                                                                                                                      |
| Sterile Water        | 4                 | <ul style="list-style-type: none"> <li>10ml ampule sterile water</li> <li>Each unit to have an expiry date visible</li> </ul>                                                                                                                                                                                                                                                                                                              |
| Cookers              | 2                 | <ul style="list-style-type: none"> <li>2.5ml each</li> </ul>                                                                                                                                                                                                                                                                                                                                                                               |
| Cotton Wool          | 2                 | <ul style="list-style-type: none"> <li>1g of ball of cotton wool</li> </ul>                                                                                                                                                                                                                                                                                                                                                                |
| Midi Bag             | 1                 | <ul style="list-style-type: none"> <li>Colour: Black</li> <li><b>Dimensions: Sufficient to accommodate all required products</b></li> <li>Suppliers to indicate the options for bags available.</li> </ul>                                                                                                                                                                                                                                 |

**\*All the content of table 1 to be packaged into the midi bag and provided as 1 x Harm Reduction Pack. All products need to be manufactured and produced in South Africa with SABS approval as applicable.**

**TABLE 3: PRODUCT SPECIFICATIONS PER EACH PERSONAL DISPOSAL SHARP CONTAINER:**

| PRODUCT         | QUANTITY PER PACK | SPECIFICATIONS                                                                                                                                                                                                                                                                                                                                                                              |
|-----------------|-------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Sharp Container | 1                 | <ul style="list-style-type: none"> <li>Size: 0.3 litre (300ml) disposal personal sharp containers (NON-REUSABLE)</li> <li>Capacity to fill- line: 250 ml (safe usable space)</li> <li>Height and width of container to accommodate 15 x 29G 1ml insulin syringe/needles</li> <li>Capacity to spill-line: 300 ml (maximum)</li> <li>Should be stored by the PWUD while in transit</li> </ul> |

|                   |   |                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------|---|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                   |   | <ul style="list-style-type: none"> <li>• Preferably black in colour</li> <li>• Puncture resistant and injection moulded</li> <li>• 'Pocket'/ table-top needle safe</li> <li>• Lid to be tamper proof once sealed</li> <li>• Clip for temporary use or final seal</li> <li>• Made from materials that are easily incinerable for safe biohazardous waste and sharp disposal</li> </ul> |
| Instruction label | 1 | <ul style="list-style-type: none"> <li>• Instruction sticker placed on containers to indicate how to use the personal sharp disposal container.</li> </ul>                                                                                                                                                                                                                            |

**TABLE 4: PRODUCT SPECIFICATIONS FOR TOURNIQUETS:**

| PRODUCT    | QUANTITY | SPECIFICATIONS                                                                                                                               |
|------------|----------|----------------------------------------------------------------------------------------------------------------------------------------------|
| Tourniquet | 1        | <ul style="list-style-type: none"> <li>• Material: Nylon</li> <li>• Quick release design</li> <li>• No specific colour preference</li> </ul> |

## QUANTITY OF HARM REDUCTION PACKS AND PRODUCTS

The suitable service provider is required to supply and deliver the below total quantities. The Harm Reduction Pack must have all the constituents and required specifications as indicated.

**TABLE 5: PRODUCT QUANTITIES TO BE SUPPLIED AND DELIVERED:**

| ITEM                       | QUANTITY IN TOTAL |
|----------------------------|-------------------|
| Harm Reduction Pack        | <b>1 390</b>      |
| Individual Sharp Container | <b>1 390</b>      |
| Tourniquet                 | <b>80</b>         |

## PACKING SPECIFICATIONS

**All items as outlined in table 1 above must be packaged into the indicated Midi style Bag to be identified as one Harm Reduction Pack. The individual sharp containers and the tourniquets should be packed into appropriate packing and clearly labelled as tourniquets and sharp containers.**

Items should be packaged into suitable carton boxes ensure adequate protection against deterioration in storage from the effect of light, heat and/or moisture for delivery to required site. Each box must clearly indicate the number of items enclosed and the boxes should be sealed upon delivery.

The following information shall be clearly and indelibly printed on the boxes that will be delivered in letters not less than 10mm in height:

- The description and quantity of the contents
- The expiry date (when applicable); where only numerals are used - the year shall be given in four digits.

## DELIVERY SCHEDULE

The delivery of all harm reduction packs, sharp containers and tourniquet will be required to delivered to CCI's warehousing service provider located in Randjiespark, Midrand, Pretoria, 1685.

The exact delivery address will be provided to the successful bidder prior to delivery.

Please note that all items will be required to be delivered to the indicated site no later than the 16<sup>th</sup> of January 2026. This timeline is required to be taken into account by the bidder.

## PREQUALIFICATION CRITERIA

NB: All applicants must have a broad-based black economic empowerment (BBBEE) level one (1) or two (2) or a sworn affidavit for eligible applicants.

## EVALUATION PROCESS AND CRITERIA

The evaluation of submissions will be managed by CCI and the appointment of the successful service provider by CCI.

The evaluation process will be conducted according to the following stages:

| STAGES              | EVALUATION PROCESS                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|---------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>FIRST STAGE</b>  | <ul style="list-style-type: none"> <li>This stage assesses for compliance with <b>pre-qualification criteria</b>.</li> <li>Applicants must have a broad based black economic empowerment (B-BBEE) level one (1) or two (2) only. A valid B-BBEE certificate, or applicable Sworn Affidavit is required.</li> <li>Applications that do not comply will not be evaluated further.</li> <li><b>Please label this document as Annexure 1</b></li> </ul>                          |
| <b>SECOND STAGE</b> | <ul style="list-style-type: none"> <li>This stage assesses compliance with <b>Administrative Requirements</b>.</li> <li>All applicants <b>MUST</b> submit all the mandatory documents below and all <b>LABELLED</b> as indicated in <b>the Table 6</b> below.</li> <li>Applicants that fail to submit the administrative requirements will not be evaluated further.</li> </ul>                                                                                              |
| <b>THIRD STAGE</b>  | <ul style="list-style-type: none"> <li>This stage of the evaluation process assesses <i>Technical Evaluation</i> focusing on the ability to fulfil the requirements based on the scope of work.</li> <li>Proposal quality, experience, and methodology. Supporting documents will be scored. The technical evaluation breakdown is outlined in Table 2. The 70% threshold score is required to proceed to the fourth and final stage (Price and BBEE).</li> </ul>            |
| <b>FOURTH STAGE</b> | <ul style="list-style-type: none"> <li>This final stage will evaluate the cost-effectiveness and value for money aspects of all proposals. Professional fees should be within the available budget for the activity. Proposals will be scored, with cheapest scoring maximum score.</li> <li><b>NOTE:</b> CCI is not obligated to prioritise costing over technical integrity of the applicant, and as such will not automatically select the lowest application.</li> </ul> |

| SCORING MATRIX                    |             |
|-----------------------------------|-------------|
| <b>Technical Evaluation Score</b> | 70%         |
| <b>BBBEE</b>                      | 20%         |
| <b>Price</b>                      | 10%         |
| <b>TOTAL</b>                      | <b>100%</b> |



## THE SECOND STAGE: ADMINISTRATIVE REQUIREMENTS

Applicants MUST submit all the mandatory documents below and all LABELLED as indicated in Table 6 below. Applicants that fail to submit the administrative requirements will not be evaluated further.

**TABLE 6: ADMINISTRATIVE DOCUMENTATION**

| ANNEXTURE           | DESCRIPTION                                                                                                                                                                                                                                        |
|---------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Annexure 2 *</b> | <b>Motivation / Cover Letter</b><br>(include reference number and full contact details, dated and signed)                                                                                                                                          |
| <b>Annexure 3 *</b> | <b>Declaration of Interest</b> - A declaration confirming the absence of any Conflict of Interest (COI); or alternatively a declaration stating any existing relationship with CCI employees or Directors.<br>(Refer to COI Form to be completed). |
| <b>Annexure 4 *</b> | <b>Signed Global Fund Code of Conduct for Suppliers of Services</b>                                                                                                                                                                                |
| <b>Annexure 5 *</b> | <b>Proof of CIPC Legal Entity</b>                                                                                                                                                                                                                  |
| <b>Annexure 6 *</b> | <b>Valid SARS Tax clearance Certificate</b>                                                                                                                                                                                                        |
| <b>Annexure 7 *</b> | <b>VAT Registration Certificate</b>                                                                                                                                                                                                                |
| <b>Annexure 8 *</b> | <b>Valid B-BBEE certificate/Sworn Affidavit</b>                                                                                                                                                                                                    |
| <b>Annexure 9</b>   | <b>Detailed Quotation</b><br>(To contain the breakdown for costing per product, per pack and per delivery)                                                                                                                                         |
| <b>Annexure 10</b>  | <b>List of current and completed projects of similar nature (past 5 years).</b>                                                                                                                                                                    |
| <b>Annexure 11*</b> | Examples (can be images) of the individual products proposed for supply.                                                                                                                                                                           |

**PLEASE NOTE:**

- Documents marked with asterisk\* are **MANDATORY**.
- Documents are valid only if obtained /certified within 3 months of the closing date where applicable.

## THE THIRD STAGE: TECHNICAL EVALUATION SCORING MATRIX

The Technical Evaluation will be scored as outlined below;

| CRITERIA                         | DESCRIPTION                                                                                                                                                                                                                                                                                          | SCORE WEIGHTING |
|----------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>Motivation / Cover Letter</b> | Motivation letter with full contact details, dated, and signed (10 points).                                                                                                                                                                                                                          | <b>10</b>       |
| <b>References</b>                | The bidder must provide at least 3 relevant contactable references for providing similar goods. The references should include the name of the customer, the nature of the goods/services that were provided and the contact's name, telephone number and email address of the reference. (20 points) | <b>20</b>       |
| <b>Packing Requirements</b>      | The packing requirements are cleared demonstrated and align to the need of the scope of work. (10 points)<br>Bidder supplied examples of packing of the harm reduction pack (10 Points)                                                                                                              | <b>20</b>       |
| <b>Delivery Logistics</b>        | Delivery logistics plan will be evaluated for accuracy and feasibility. Proposals must align with the specified timelines and logistical requirements (20 points)                                                                                                                                    | <b>10</b>       |

|                                                             |                                                                                                                                                                                                                                                                                                            |            |
|-------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|
| <b>Product Specification</b>                                | The bidding organisation must provide comprehensive details that all technical specifications as stated in this tender document shall be complied with. Proof (Accreditation documentation, approvals by manufacturers and compliance with governing regulations / standards where applicable) (30 points) | <b>30</b>  |
| <b>Cost effectiveness</b>                                   | Review of any value-add or value for money benefit as per of technical and/or costing proposal. (10 points)                                                                                                                                                                                                | <b>10</b>  |
| <b>TOTAL</b>                                                |                                                                                                                                                                                                                                                                                                            | <b>100</b> |
| <b>TOTAL TECHNICAL EVALUATION TO BE AVERAGED OUT OF 70%</b> |                                                                                                                                                                                                                                                                                                            |            |

## THE FOURTH STAGE: PRICE

Bidder whom have successfully met all the administrative and technical evaluation on stage 1 and stage 2 and stage 3 will be further evaluated in stage 4 (Price).

| <b>PRICE</b>                                                          | <b>Score<br/>(Out of 10%)</b> |
|-----------------------------------------------------------------------|-------------------------------|
| Within 10% out of range of the budget (over or under) = 10 points     | 10%                           |
| Within 11 - 20% out of range of the budget (over or under) = 5 points | 5%                            |
| Within 21% out of range of the budget (over or under) = 2 points      | 2%                            |

## APPLICATION INSTRUCTIONS

All applicants are required to:

- Only email-submitted applications will be considered.
- Mark their applications with “Application – HARM REDUCTION PACKS – Name of Provider– BID Reference Number” in the email subject line.
- Should the application submission be too big for one email, applicants must submit batches as detailed below until all batches are submitted:
  - “Batch 1 - Application – HARM REDUCTION PACKS – Name of Provider – BID Reference Number”
  - “Batch 2 - Application - HARM REDUCTION PACKS – Name of Provider – BID Reference Number”

## KEY DATES

The deadline for the submission of a fully completed application, including all relevant attachments, is the 5<sup>th</sup> of December 2025 (16h00: SAST). The key dates for the application process are shown in the table below.

| STAGE                                                                                                                                                          | DATE / PERIOD                 |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------|
| 1. Publication of the Request for Applications                                                                                                                 | 25 November 2025              |
| 2. Deadline for questions and request for information.<br>Such must be directed to<br><a href="mailto:TORenquiries@ccisa.org.za">TORenquiries@ccisa.org.za</a> | 2 December 2025 (14h00: SAST) |
| 3. Deadline for submitting applications. No late applications will be accepted.                                                                                | 5 December 2025 (16h00: SAST) |
| 4. Evaluation period (indicative) during which additional details may be requested.                                                                            | 8 – 12 of December 2025       |
| 5. Appointment of Service provider (Indicative)                                                                                                                | 15 – 18 of December 2025      |